

# TEMPORARY CHANGE REQUEST

TCR NO. **TCR-O-045,R1-001**

(e.g., TCR-ENG-021,R0-001)

The Temporary Change Request (TCR) Form is to be used to process urgent or minor changes for PPPL Policies, Organization/Mission Statements and Procedures. The TCR should be used when changes are:  
1) urgent, and can not wait the 2-4 week period for Department Head review/comment, or  
2) minor, and do not warrant Department Head review.

Person Requesting Change: Terry Brog Phone Ext: 3555

Department Name: Director's Office

Document Number: O-045 Revision No.: 1

Document Title: Lithium Experts Committee Charter

**Reason for change:**

Changed the frequency of the committee meetings.

**Change description:** (Summarize and attach changed pages, with changes clearly indicated)

Changed the frequency of the committee meetings from biannually to quarterly.

1. Does this TCR significantly alter the intent or scope of the document? YES:        NO: X
2. Does this TCR significantly impact ES&H? YES:        NO: X

If 1 or 2 is YES, Explain why the changes should not be routed for Department Head review:

\_\_\_\_\_  
**Department/Division Head Approval**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Head, Quality Assurance/Quality Control**

\_\_\_\_\_  
**Date**

Release/Effective date of this TCR: 10/2/17

Incorporate this TCR into next revision of this document? YES: X NO:       

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<b>Subject:</b>  <b>Lithium Experts Committee Charter</b>	<b>Effective Date:</b>  June 10, 2016	<b>Initiated by:</b>  ES&H Executive Board Chairperson
	<b>Supersedes:</b> Revision 0, dated 8/29/12 and TCRs 001-004	<b>Approved:</b>  Director

TCR-O-045,R1-001

**Introduction**

The Lithium Experts Committee (LitEC) is a Resource Subcommittee that supports the Environment, Safety, and Health (ES&H) Executive Board. The members and Chairperson(s) are appointed by the ES&H Executive Board Chairperson. It is responsible for advising the ES&H Executive Board on safe aspects of exploiting Lithium in support of PPPL experiments and overall Fusion Energy development. Decisions of the LitEC are through delegated authority from the ES&H Executive Board.

**Members (9)**

- Richard Majeski, Co-Chairperson
- Robert Kaita, Co-Chairperson
- Michael Jaworski
- Eugene Kearns
- William Slavin
- Howard Caruso
- Scott Decker (Facilities Fire Protection Engineer)
- Dang (Danny) Cai (Chemist)
- Andrew Bocarsly (Professor of Chemistry, Princeton University)

**Responsibilities**

The LitEC is responsible for:

- Providing expertise for reviewing safety aspects of PPPL lithium activities, and for evaluating improved approaches for safe lithium handling at PPPL.
- Reviewing the safety aspects of proposed new PPPL experiments using lithium, and significant modifications to existing lithium experiments. Review of procedures submitted to the full committee should be completed within two weeks from the date of submission.
- Promoting the development of improved approaches to lithium handling.
- Performing other tasks as directed by the ES&H Executive Board Chairperson or the LitEC Co-Chairpersons.
- Documenting key decisions and recommendations made by the committee and sending those documents to the Head of ES&H to be kept with records of the ES&H Executive Board.

To these ends, the committee will meet not less than quarterly, with more frequent meetings as necessary. A quorum will be required for all meetings, which is defined as attendance by five of the nine current members, and must include at least one of the committee co-chairs. TCR-O-045,R1-001

**Reference Documents**

O-021 ES&amp;H Executive Board Charter